



QUALITY CONTROL SYSTEMS MANAGER

Charter Contracting Company is seeking a Quality Control Systems Manager to join our growing team in Western Massachusetts. As a New England-based civil and environmental remediation contractor, we specialize in projects including environmental remediation, demolition, excavation, dredging, utility work, and landfill cap/closure.

This role plays a critical leadership position in ensuring all work meets quality standards, contract specifications, and regulatory requirements. The Quality Control Systems Manager will drive quality excellence through inspections, documentation, team leadership, and proactive issue resolution while working closely with project stakeholders across the field.



Responsibilities

Quality Leadership & Oversight

- Manage and implement the Contractor Quality Control Plan (CQCP) across the project
- Maintain a proactive quality culture, empowering staff to identify and address deficiencies
- Ensure all quality activities occur under controlled conditions and meet contract requirements
- Lead coordination with the Construction Manager (CM), subcontractors, and field supervisors

Inspections & Testing

- Oversee preparatory, initial, follow-up, and completion inspections for all definable features of work
- Ensure proper QC testing, equipment calibration, sampling, and documentation
- Verify materials, equipment, and workmanship meet approved submittals and specifications
- Track deficiencies, non-conformances, corrective actions, and root cause analyses

Documentation & Reporting

- Prepare and maintain required QC documentation, including daily QC reports, test results, deficiency logs, and meeting minutes
- Ensure all QC records are complete, accurate, and submitted within required timeframes
- Support audits and provide documentation to regulatory agencies as needed

Team Management & Communication

- Supervise QC Technicians and ensure adequate site coverage for all work activities
- Train QC staff on inspection processes, documentation, and specification updates
- Conduct preparatory and initial inspection meetings with CM, supervisors, subcontractors, and safety personnel

Qualifications

- Bachelor's degree in Civil Engineering, Construction Management, or related field (preferred)
- Minimum of 5+ years of experience in construction or operations with direct quality control involvement
- USACE Construction Quality Management Certification (required)
- Strong knowledge of construction QA/QC standards and documentation
- Ability to read and interpret plans, specifications, and testing requirements
- Excellent communication, organization, leadership, and problem-solving skills
- Willingness to travel throughout New England
- Ability to work on-site in Western Massachusetts (non-remote role)

